



Grant Proposal Application Information

Clean Galveston, Inc. dba Keep Galveston Beautiful will only consider grant applications from qualifying 501c3/tax-exempt nonprofit organizations within the City of Galveston, Texas. Grant applications for programs operating within the City of Galveston, Texas even if operated by an organization that is based elsewhere within the State of Texas will also be considered.

Clean Galveston, Inc. d.b.a. Keep Galveston Beautiful is a Non-Profit Organization dedicated to the preservation and beautification of Galveston Island through litter control, education and advocacy. The purpose of this organization shall be charitable and educational within the meaning of section 501 (c)(3) of the Internal Revenue Code of 1954 as amended and to promote public interest in the general improvement of the environment of the City of Galveston. To initiate, plan, direct and coordinate programs for litter control for the community on a sustainable basis; and to advise and recommend plans and distribute grants to other agencies and the public for the beautification and education of the City of Galveston.

PLEASE NOTE:

- Fund-raising benefits will not be considered or funded.
- Only one proposal per organization per year will be considered.
- There will be one granting cycle/year.
- Up to three grants will be awarded no greater than \$5000 ea. Grants will be awarded on or before **May 15, 2021**.
- Funds must be spent within 12 months upon award; your report is due 60 days after.

APPLICATION DEADLINE: Applications **MUST** be submitted in Word.doc form via **EMAIL ONLY** to letscleangalveston@att.net and must be received no later than **March 15th, 2021**. If received after **March 15th, 2021** the proposal will be considered for the following fiscal year.

APPLICATION DETAILS: All applications must include the following requested information, as completely and briefly as possible. Each proposal should be no more than 3 pages (excluding



attachments). Please contact letscleangalveston@att.net for clarification in any area of proposal.

Organization Information:

- Name of organization including address, phone number and website address
- Organization Tx ID / EIN number
- Name and email address of contact person
- Brief description of organization including mission statement and history
- Annual operating budget (please attach)
- Amount being requested

Project/Program Information:

- Brief description of project/program including title
- Brief description of collaborators involved with this project/program, if any.
- Briefly describe the roles of each collaborating organization for this project/program.
- Describe the elements that make your project/service/program a unique fit for Clean Galveston's overall purpose as described above.
- Timeline of project/program
- Budget for this project/program (income and expenses)
- Describe your organization's fundraising plan for this project/program, and include the following information. Three grants will be awarded up to \$5000 ea.
 1. List all other organizations that provide funding for this project/program.
 2. List the amounts being solicited, received or pledged.
 3. If no funds have been raised to date for this project/program, describe how your organization has been successful in raising funds in past years.
- Plans for evaluation: please specify expected outcomes, including proposed methods for measurement and monitoring. Describe the impact these outcomes will have on the project or issue.



- For requests for funding to support your organization’s operational endeavors, please include the following information.
 1. The organization’s goals for the year
 2. A list of other organizations that currently provide funding to your organization or have provided funding in past years.
 3. Describe your organization’s current fundraising efforts (including amounts that are currently being solicited or have already been received or pledged).
 4. Describe how your organization has been successful in raising funds in past years.